



Discrimination is against the law. LIBERTY Dental Plan (“LIBERTY”) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. LIBERTY does not exclude people or treat them less favorably because of race, color, national origin, age, disability, or sex.

LIBERTY provides people with disabilities reasonable modifications and free appropriate auxiliary aids and services to communicate effectively with us, such as:

- Qualified sign language interpreters
- Written information in other formats (large print, audio, accessible electronic formats, other formats)

LIBERTY provides free language assistance services to people whose primary language is not English, which may include:

- Qualified interpreters
- Information written in other languages

If you need reasonable modifications, appropriate auxiliary aids and services, or language assistance services, contact LIBERTY’s Civil Rights Coordinator, Sydney Lee.

If you believe LIBERTY has failed to provide these services or has discriminated on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with LIBERTY’s Civil Rights Coordinator, Sydney Lee:

- **Phone:** 888-704-9833
- **TTY:** 877-855-8039
- **Fax:** 833-250-1814
- **Email:** CivilRightsComplaint@libertydentalplan.com
- **Online:** <https://www.libertydentalplan.com/Members/File-a-Grievance-or-Appeal.aspx>

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Sydney Lee, Civil Rights Coordinator is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <http://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue, SW
Room 509F, HHH Building
Washington, D.C. 20201
1-800-368-1019, 800-537-7697 (TDD)
Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>

LIBERTY’s HIPAA Privacy Notice provides you with information about your rights and our legal duties and privacy practices with respect to Protected Health Information (PHI), including how we use and disclose your



PHI. You can always request a written copy of our most current privacy notice from LIBERTY's Privacy Officer by calling 888.704.9833, or online at: www.libertydentalplan.com/HIPAA-Privacy-Notice